

**STAFF MEETING AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 25, 2003 - 9:00 A.M.
COUNTY-CITY BUILDING - ROOM 113**

AGENDA ITEM

- 1 **APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, FEBRUARY 20, 2003**

- 2 **ADDITIONS TO AGENDA**

- 3 9:00 am **BOARD OF EQUALIZATION OVERVIEW**
 - a. **Appraisal 101** - Rob Ogden, Chief Field Deputy, County Assessor's Office
 - b. **Statutes** - Scott Gaines, Chief Administrative Deputy, County Assessor's Office; Kerry Eagan, Chief Administrative Officer
 - c. **Assessor and Board of Commissioners Duties** - Norm Avena, Lancaster County Assessor/Register of Deeds
 - d. **Role of County Clerk's Office** - Bruce Medcalf, Lancaster County Clerk; Trish Owen, Lancaster County Deputy Clerk
 - e. **Referee Process** - Tom Kubert and Wayne Kubert, Great Plains Appraisal
 - f. **Discussion**